



Cabinet Office

CARBON REDUCTION PLAN GUIDANCE

Notes for Completion

Where an In-Scope Organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required at the selection stage to submit a Carbon Reduction Plan which details their organisational carbon footprint and confirms their commitment to achieving Net Zero by 2050.

Carbon Reduction Plans are to be completed by the bidding supplier entity and must meet the reporting requirements set out in supporting guidance, and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve Net Zero emissions by 2050.

The Carbon Reduction Plan should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the key objectives of the Carbon Reduction Plan within their strategic plans.

A template for the Carbon Reduction Plan is set out below. Please complete and publish your Carbon Reduction Plan in accordance with the reporting standard published alongside this PPN.

Carbon Reduction Plan

Supplier name: Bloomsbury Health Limited (BHL)

Publication date: 20th October 2023

Commitment to achieving Net Zero

BHL is committed to achieving Net Zero emissions by 2050.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2022	
Additional Details relating to the Baseline Emissions calculations.	
<p>BHL is a SaaS (Software as a Service company), focused on providing technological services to manage, exchange and store clinical information.</p> <p>This is the first presentation of the Carbon Reduction Plan, according to the first calculation of the carbon footprint. In consequence, the values of the baseline year coincide with the actual period presented.</p> <p>It is important to note BHL has teleworking employees, and shared offices, so it does not buy electricity directly. As a result, the scope 2 result is zero.</p>	
Baseline year emissions:	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	0
Scope 2	0
Scope 3 (Included Sources)	9.61 – Teleworking employees (electricity and heating) 1.03 – Datacentre’s related indirect emissions
Total Emissions	10.64

Current Emissions Reporting

Reporting Year: 2022	
EMISSIONS	TOTAL (tCO ₂ e)
Scope 1	0
Scope 2	0
Scope 3 (Included Sources)	9.61 – Teleworking employees (electricity and heating) 1.03 – Datacentre’s related indirect emissions
Total Emissions	10.64

Emissions reduction targets

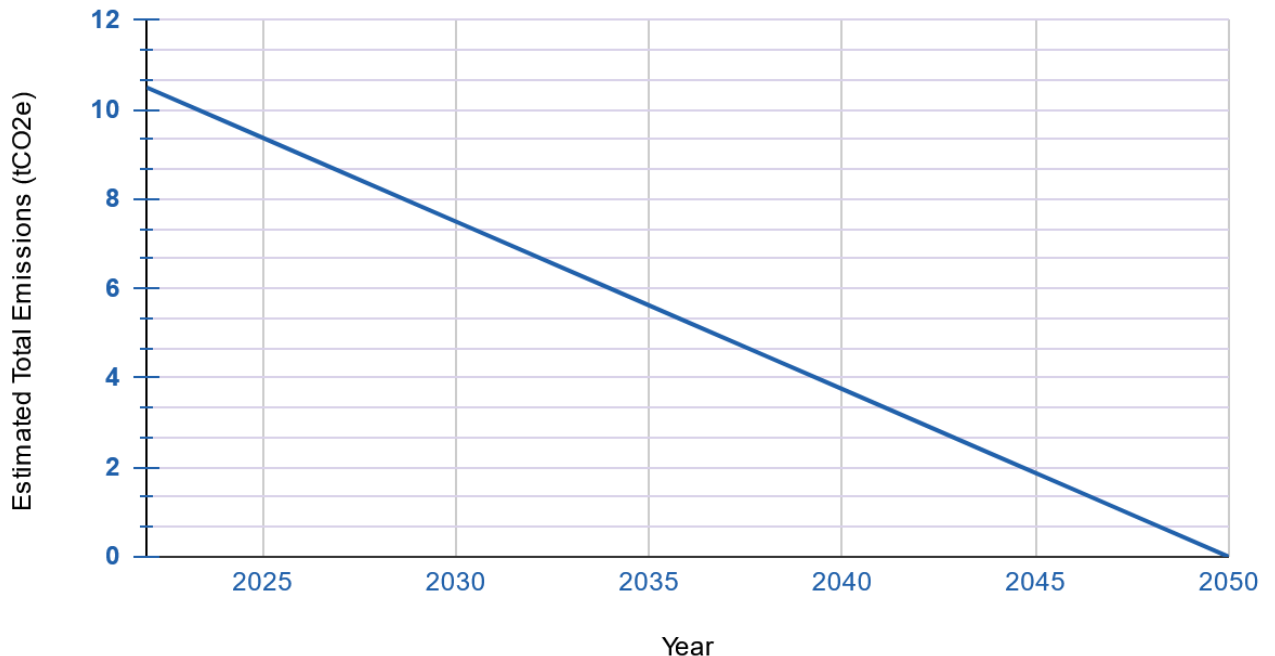
In order to progress toward achieving Net Zero, BHL has adopted the following carbon reduction strategies:

- Complete teleworking working
- No business travel
- Incorporating supply chains with carbon reduction plans.

BHL forecasts that carbon emissions (if the company structure remains similar) will decrease over the next 5 years to 8.74 tCO₂e by 2027. This is a reduction of 18% respect the baseline year.

Progress against these projected targets can be seen in the graph below:

Estimated Total Emissions (tCO₂e) vs. Year



Carbon Reduction Projects

In order to achieve GHGs emissions reduction, BHL has implemented strategies recommended for their business sector. As the remaining emissions are associated with electric consumption, it falls on the National Grid to move to a more environmentally friendly means of production.

It is expected that the UK's National Grid will increasingly integrate renewable energy sources, therefore leading to a reduction in BHL's indirect emissions. It is also important to state that the datacentre provider has already stated that they are implementing their own plans to ensure carbon neutral activities by 2050 or earlier.

in order to achieve its own carbon neutrality BHL endeavours to look for alternative solutions if the electricity and/or services providers fail in their own carbon neutral plans.

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting².

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard³.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Date: 20th October 2023

¹ <https://ghgprotocol.org/corporate-standard>

² <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

³ <https://ghgprotocol.org/standards/scope-3-standard>